

REGULATIONS and PROCEDURES FOR IPTOP RESEARCH GRANT

The award valued at \$1000 (US dollars) provides seed funding for projects that address clinical research with immediate relevance for issues pertaining to the function and quality of life of older adults. Applicants are encouraged to focus on areas that will affect the immediate practice of physical therapists with clients over the age of 65.

The successful applicant must be a member in good standing of their country's geriatric special interest group, which is a member of the International Association of Physical Therapists Working with Older People (IPTOP) or the applicant could be an associate member of IPTOP.

1. Research Grants are awarded by IPTOP on the advice of its Research Committee. The IPTOP Executive Committee reserves the right to approve or decline any application.
2. Research projects must have a defined objective that is designed to further develop the art and science of physical therapy. Research grants may be used to employ assistants (technical and professional) or student trainees, to remunerate professional advisors, to purchase materials and supplies, to buy and maintain equipment and supplies, and to support field travel costs related to research.
3. Research grant funds may not be used for the remuneration of the investigator directing the project.
4. If the application concerns experiments involving human subjects or animals, the research project shall be reviewed and approved by a local ethics committee. That approval must be included with the application for the research grant. Investigators who are not associated with a university or hospital, and therefore may not have direct access to an ethics review committee, are advised to either establish a working relationship with an existing ethics review committee or to constitute a committee.
5. Research grants are made for one year - July 1 to June 30th (or Jan. 1- Dec. 21)
6. Research grants are not intended to cover the total cost of the research for which they are provided.
7. Research grants are open to individuals who hold a degree in physical therapy.
8. The investigator must submit a final report on the work accomplished during the period of the research grant no later than 2 months after the end of the grant period. Please note that investigators who do not comply with this requirement will thereafter be ineligible for further funding from IPTOP.

9. It is encouraged that the research will be submitted to peer-reviewed publications or presentations (poster or platform) at a national or international conference. The publication and reprint or the platform or poster presentation arising from the research supported by IPTOP will include the following along with the IPTOP logo:

“This research was supported by IPTOP - the International Association of Physical Therapists Working with Older People.”

10. Applications for a research grant must be received by February 1 on the current application form via email. Notification of the outcome of applications will be provided in writing via electronic communication usually by April. Award disbursement will commence in July.
11. Applicants must submit an electronic copy of the completed application and all requested documents or additional material in a PDF. Applications and attachments should be typed single spaced and minimum font size 11 in English. Illustrations should be drawn with clean black lines.
12. Applications should be prepared in such a manner that they can be read and understood in a general way without reference to any further material that may be provided in the appendices.
13. Each application will be assessed by the Research Committee. It will be considered for its scientific merit and budget within the framework of the aforementioned regulations. A composite scoring scheme will be applied to each project based on defined criteria. Funding will be recommended to projects achieving the highest composite scores.
14. Grants will be paid in full at the beginning of the granting period and will be paid to the institution the investigator is associated with.
15. The investigator must furnish an itemized account to IPTOP following the 12 month period to which the grant is applicable. Itemize the accounts under captions relating to personnel, equipment, supplies, training and other expenses.
16. A summary of the research will be provided to IPTOP and will be published in the IPTOP newsletter.



IPTOP RESEARCH GRANT APPLICATION

(Print or Type)

1. Title of project:

Attach abstract of proposed research project.

2. Name of Principal Investigator (one only):

Address

City

State/Province

Nation

Email

FAX

Website (if applicable)

3. Key words for expertise required to review this proposal:

4. AGREEMENT

The applicant agrees to comply and to be bound by, all the provisions contained in the regulations and application form for the award they are applying for and with which they are familiar. The applicant certifies that the information contained in this application and attachments is true and that no material fact has been withheld.

Signature

Principal Investigator's Name

Date